



# Preparation Calendar

At Piece by Piece movers our entire staff is committed to ensuring your relocation is a smooth and well coordinated transition. We truly hope you find this timeline a helpful resource in squaring away all those loose ends when preparing for a successful move.

## 4 weeks prior

- File a change of address form with the Post Office.
  - o [www.changeofaddressform.com/index.php?mrc=ps-coaf-g-change+your+address&s\\_kwcid=change%20your%20address1751804385](http://www.changeofaddressform.com/index.php?mrc=ps-coaf-g-change+your+address&s_kwcid=change%20your%20address1751804385)
  - o Or go to your local post office and fill out the appropriate forms
- Notify creditors, magazines, and other subscription clubs of your new address.
  - o Call the customer service number on the back of your card, or your bank that is associated with your card will be able to help you.
- Retrieve your family's medical records and ask doctors and dentists to recommend a colleague in your new city.
- Dispose of outdated or unused pieces, old toys/ clothing and other items that you no longer need or hold a garage sale.
- Decide which items can be sold or donated to charity.
  - o Salvation Army: [www.salvationarmyusa.org](http://www.salvationarmyusa.org)
  - o Goodwill: [www.locator.goodwill.org](http://www.locator.goodwill.org)
  - o Vietnam Veterans of America: [www.clothingdonations.org/accepted.htm](http://www.clothingdonations.org/accepted.htm)
  - o Big Brother, Big Sister: [www.bbbs.org/site/c.diJKKYPLJvH/b.1690505/k.EC31/Find\\_a\\_Local\\_Agency.htm](http://www.bbbs.org/site/c.diJKKYPLJvH/b.1690505/k.EC31/Find_a_Local_Agency.htm)
  - o Boys and Girls Clubs of America: [www.BCGA.org](http://www.BCGA.org)
  - o MA Coalition for the Homeless <http://www.mahomeless.org/programs/donatefurniture.html>
  - o ebay online auctions <http://cgi5.ebay.com/ws/eBayISAPI.dll?SellHub3Visitor&trksid=m38>
  - o Local consignment shops [http://boston.citysearch.com/yellowpages/directory/Boston\\_MA/110/524/page1.html](http://boston.citysearch.com/yellowpages/directory/Boston_MA/110/524/page1.html)
- Notify the local utilities at your origin/destination to have service turned off/on as needed.
  - o Comcast: [www.comcast.com/Corporate/Move/Default.html?lid=5CustomersMoving&pos=Nav](http://www.comcast.com/Corporate/Move/Default.html?lid=5CustomersMoving&pos=Nav)
  - o Verizon: [www22.verizon.com/ForYourHome/movingcenter/welcome/ordermvwelcomesignin.aspx](http://www22.verizon.com/ForYourHome/movingcenter/welcome/ordermvwelcomesignin.aspx)
  - o RCN: [www.rcn.com/boston](http://www.rcn.com/boston)
  - o DirecTV: [www.directv.com/DTVAPP/global/contentPage.jsp?assetId=900011&footernavtype=5](http://www.directv.com/DTVAPP/global/contentPage.jsp?assetId=900011&footernavtype=5)
  - o AT&T: [localization.att.com/loc/controller?cdvn=localize&pid=1080&prod-snip=res\\_move\\_service](http://localization.att.com/loc/controller?cdvn=localize&pid=1080&prod-snip=res_move_service)
  - o National Grid: [www2.nationalgridus.com/customer/choose\\_region.jsp?sect=/customer/index](http://www2.nationalgridus.com/customer/choose_region.jsp?sect=/customer/index)
  - o NSTAR: [www.nstaronline.com/secure/nstarsecure3/loginact.asp?myPage=/secure/nstarsecure3/residential/moving/transfer\\_service\\_form\\_1.asp](http://www.nstaronline.com/secure/nstarsecure3/loginact.asp?myPage=/secure/nstarsecure3/residential/moving/transfer_service_form_1.asp)
  - o General Electric: [www.gepower.com](http://www.gepower.com)